

AWBREY BUTTE NEIGHBORHOOD ASSOCIATION

BOARD MEETING

THURSDAY OCTOBER 12, 2006

LOCATION: 3009 NW Colonial Bend, Oregon 97701

BOARD MEMBERS PRESENT:

Leslie Conley
Jim Swarm
Tom Stump
Ian Wotherspoon
Liz O'Connell

VISITORS:

Betty Gientke

I. CALL TO ORDER: Chair, Leslie Conley called the meeting to order at 5:00 PM

II. AFFORDABLE ART ON AWBREY: Betty Gientke discussed the results of the Affordable Art on Awbrey Art Show. She was impressed with the number of art pieces and the quality of the art. Other Board members agreed. Over 300 people attended the function. \$7,262 was the final tally for all sales. The ABNA net from the event should be about \$1500. Some items were discussed for the next event such as paying more attention to credit card sales, the presentation of art works, and food for the customers. A suggestion was made to do the show in the Spring and Fall. Ian will mail the checks to the artists once all funds have been received.

III. Candidates for the Board Leslie stated there were 5 Board openings for the new term and she only had 2 candidates. Some discussion on whether a husband and wife should be on the Board. Leslie will try and get more candidates prior to our Fall meeting on 12/7. The closing date for nominees will be October 31.

IV. Association Meeting on December 7 The next general ABNA meeting will be on December 7 at Kenwood School from 6-7 pm. The meeting will generally be to elect new Board members and sign up new ABNA members. There was discussion on whether we should have a speaker.

V. ABNA Board Motion Jim Swarm presented the following motion to the Board for approval:

1. No funds from any ABNA account will be dispersed without full Board review.
2. Authorization for all expenses must have prior Board approval.
3. All bills or claims for ABNA funds must be itemized as items or services purchased and by whom.
4. The Treasurer will maintain records for all ABNA accounts and report monthly on these accounts.

It was moved by Tom and seconded by Ian to approve this motion.

The motion was approved 5-0.

Jim will work to get a process form with the city to get payments from the city account. We also need a form to get payments from the treasurer's account.

VI. Non-Profit Report Jim Swarm stated that the IRS has received our request for non-profit status and he will get confirmation from them soon.

The meeting was adjourned at 6:30 on a 5-0 vote after a motion by Tom seconded by Jim to adjourn. Next meeting on 11/9.

The Board approved the Minutes from the May 18, 2006 Board meeting.

III. LAND USE – AWBREY BREW COFFEE KIOSK:

Ian Wotherspoon reported that the coffee kiosk had been moved from its storage location near the former Awbrey Market building and asked for an update on the status of the application. Liz O'Connell reported that the application was still active. Liz reported that she had been corresponding via email with Heidi Kennedy, the City Planner handling this application. Heidi had advised that (a) there could be no outside tables at the kiosk, (b) no traffic study had been done, and (c) the three parking space required by code were on the plan but had not been constructed yet. Mary Cope stated that all the Board could do was to monitor the application to ensure that the requirements of the Code were met. Liz O'Connell agreed to remain in contact with the planner to monitor the application.

The Board discussed procedures for disseminating information to members about land use applications and agreed that the first step would be to make this information available via the ABNA website.

IV. BOARD MEETING SCHEDULE :

The Board agreed to schedule the remaining Board meetings for 2006 for 7:00pm on the second Thursday of each month and to post the meeting times on the ABNA web site.

V. FINANCIAL:

Ian Wotherspoon (Treasurer) reported that the balance in the ABNA checking account was \$322.20.

Leslie Conley reported that ABNA owed attorney David Atkins \$752.50 for work done to give ABNA non-profit status. Michelle Shooks made a motion that was seconded by Rodney Mock to pay \$700.00 using \$300.00 of the money donated by Brooks Resources and money donated by individual Board members. The motion was approved unanimously. It was agreed to pay the remaining \$52.50 as soon as funds were available and to delay the filing until funds became available to pay the associated legal and filing fees. Rodney Mock reported that the filing would be retroactive to the date of incorporation, so ABNA could already receive tax deductible donations.

It was agreed by the Board that no funds intended for Save Our Skyline, Stop Unicell Now, or any other group opposing land actions, would be channeled through the ABNA checking account.

VI. BOARD PROCEDURES:

There was a general discussion about the various responsibilities of Board members with regard to public statements, entering into financial or contractual commitments and fundraising at ABNA meetings and events. Rodney Mock made a motion to reaffirm the by-laws that state, (a) Board approval is required prior to any expenditure of funds, (b) Sub-committees may not enter into contractual arrangements without Board approval, (c) A Treasurer's report will be made monthly, at each Board meeting. Mary Cope seconded the motion and it was unanimously approved.

VII. ADJOURNMENT: The meeting was adjourned at 9:00pm