

AWBREY BUTTE NEIGHBORHOOD ASSOCIATION MEETING  
MICHELLE SHOOKS' EDWARD JONES OFFICE  
1444 NW COLLEGE WAY, BEND, OR 97701  
March 13, 2007 – 7:00 P.M.

Board Member Present: Andrew Shooks, Jim Swarm, Mary Cope, Elizabeth O'Connell, Brian Vetger, Lesley Conley

Absent: Debi Curl, Ian Wotherspoon

Guest: Susie Lavisco, deputy fire marshal for the City of Bend

President Andrew Shooks opened the meeting at 7pm.

The Minutes from the Feb. 13, 2007 were approved after changing the General Meeting start time from 7pm to 6pm.

It had been decided that the focus of this meeting would be on the preparations for the General Meeting scheduled for April 19th, 6pm – 8:00pm.

Location: Jim Swarm reported that Kenwood School was secured at no cost. We would occupy 2 rooms, the library and the cafeteria. This would allow us space for the business part of the meeting then a social gathering over a chili feed. We officially have the rooms from 5:30-8pm.

Particulars about the food: Jim Swarm set up the food purchase for ABNA from "The TACO STAND" for \$5.25 per head, with a head count of 75. Additional costs would be \$50 for utensils. Total budget of \$443.75. Jim estimates including drinks & misc. \$600.

We hoped to get fire volunteers to serve the food but that wasn't possible. Board members and deputy fire marshal stepped forward.

Agenda for General Meeting: Andrew said he would fine tune the agenda but below is the outline.

A. New Board Introductions

B. Bend Fire Department (apx. ½ hour)

Gary Marshall, fire marshal speaks about Fire Free Program

Susie Lavisco, deputy fire marshal speaks about neighborhood outreach

Dan Derlacki, will speak on ordinances

C. Recap of Last Year for ABNA

D. Upcoming Years Events & Issues for ABNA

With guest speakers from the Bend Fire Department

Newsletter and Publicity for the General Meeting:

Newsletter: Brian & Leslie volunteered to write and layout a newsletter that would go out as an announcement for the general meeting. It was agreed to incorporate the Fire Free flyer into the announcement.

Mailing notification to General Membership: How to save money was discussed. The question became do we have enough money in our budget to mail a 2 page newsletter or just a postcard. Leslie, Brian and Jim are working on this.

Press Releases & Free Publicity from the City: Andrew said our meeting date was in at the city for free city newsletter and Bulletin publicity.

Signs for General Meeting: Mary & Liz agreed to take care of sign placement around the neighborhood within legal restrictions. Jim & Leslie are to pass their signs to them.

Fire Free Week: To support ABNA's concern that Awbrey Butte is #5 on the fire watch list, we are participating in two efforts to mitigate the danger of a fire on the butte.

1. We will provide dumpsters in 5 locations on 2 weekends for neighbors to deposit compostible materials only. \$2000 was donated by Brooks Resources to accomplish this.  
A quick estimation of the dumpster costs for this effort is \$1458. A cost spread sheet was provided by Tom Stump along with the idea. It was suggested that the dumpster clearly indicate ABNA's effort in this.
2. Susie Lavisco, deputy fire marshal spoke about Fire Free Week April 21-29. She explained how Hill-side Park will be used as an example of how to clean-up for fire safety. The area will be bannered and talked about before and during Fire Free Week. There will also be a "before" area which will show the debris that needs to be cleaned up.

Miscellaneous Items: Mary Cope was concerned about lack of authority to get absent landlords to clean up lots. Susie said there is a city ordinance by which the owners' lot can be inspected and they must comply with a clean up within 10 days. 322-6309 is the number to call.

Mary Cope took the membership e-mail address to upload to her computer for e-mail notification.

Mary Cope expressed her participation in the Clean up Day coming up. She will have a flyer at the General Meeting for volunteers.

Next Board Meeting: April 10th.

Meeting was adjourned at 9:15pm.

Recorded by Elizabeth O'Connell